

Ocean Dunes Recreation Center Lounge Rental Agreement (Non-Owner)

This Agreement by and between Ocean Dunes Homeowners Association, Inc. and

(Print Name): _____

Address: _____

City, State, Zip: _____

Phone: _____ License # _____

is for meetings and/or social gatherings and no other purpose.

Date of function: _____

Hours of function _____ (include setup/breakdown)

Total rental/setup fees: \$ _____ plus Cleaning Deposit **\$150.00**

Caterer: _____ yes _____ no

Alcohol served: _____ yes _____ no

- There is a **\$35/hour rental fee** required 10 days in advance in a separate check.
- There is a **refundable \$150 cleaning deposit fee** required 10 days in advance in a separate check. This covers unforeseen cleaning/damages. The deposit will be returned within 10 business days, provided there are no damages and the facility is left clean. Any damage to the facility is the sole responsibility of the person(s) renting the facility. He/she is responsible for all cleanup and all people in the group.
OK to shred security deposit check after inspection? YES _____ NO _____
- If any setup or teardown is required it will be included in the rental time.
- Rentals can be booked from 10:15 AM until 5:30 PM during rec. center winter hours; 10:15 AM until 8:30 PM during summer hours. This allows for a walk-thru with renter and staffer before and after the event for inspection.
- An adult must be in the Lounge throughout the event.
- No wet bathing suits or towels are allowed in the Lounge area.
- Maximum capacity is 30 persons.
- The rec. center is a non-smoking building.
- If any issues arise from the rental of the Lounge, the unit owner's privileges for use of OD facilities can be suspended for up to 90 days.
- OD is held harmless for any injury to persons or property of the persons renting the facility or their guests. The persons renting assume full responsibility for their guests and their persons and property.
- The rental event must not be for profit and no admission fees can be charged.
- **The pool and fitness center are not part of the rental. The pool/fitness center will open/close at the normal time, regardless of any lounge rental function.**

Renter Signature: _____

Manager Approval Signature: _____

Deposit Date: _____ Today's Date: _____

Cleaning Deposit Returned or Destroyed Date: _____