

## Ocean Dunes Recreation Center Lounge Rental Agreement (Owner)

This Agreement, by and between Ocean Dunes Homeowners Association, Inc. and  
(Print Name) \_\_\_\_\_ Unit # \_\_\_\_\_,  
is for meetings and/or social gatherings and no other purpose.

Date of function: \_\_\_\_\_

Hours of function \_\_\_\_\_ (include setup/breakdown)

Caterer: \_\_\_\_\_ yes \_\_\_\_\_ no

Alcohol served: \_\_\_\_\_ yes \_\_\_\_\_ no

• There is a **refundable \$150 cleaning deposit fee** required 10 days in advance by check. The 10-day advance may be negotiable. This covers unforeseen cleaning/damages. The deposit will be returned within 10 business days, provided there are no damages and the facility is left clean. Any damage to the facility is the sole responsibility of the person(s) renting the facility. He/she is responsible for all cleanup and all people in the group.

**OK to shred security deposit check after inspection? YES \_\_\_\_\_ NO \_\_\_\_\_**

- There is a \$20/hour rental fee required 10 days in advance in a separate check.
- Rentals can be booked from 10:15 AM until 5:30 PM during rec. center winter hours; 10:15 AM until 8:30 PM during summer hours. This allows for a walk-thru with renter and staffer before and after the event for inspection.
- If any setup or teardown is required it will be included in the rental time.
- An adult OD member must be in the Lounge throughout the event.
- Maximum capacity is 30 persons.
- No wet bathing suits or towels are allowed in the Lounge area.
- The rec. center is a non-smoking building.
- If any issues arise from the rental of the lounge, the unit owner's privileges for use of OD facilities can be suspended for up to 90 days.
- OD is held harmless for any injury to persons or property of the persons renting the facility or their guests. The persons renting assume full responsibility for their guests and their persons and property.
- The rental event must not be for profit and no admission fees can be charged.
- **The pool and the fitness center are not part of the rental. The pool/fitness center will open/close at the normal time, regardless of any lounge rental function.**

Renter Signature: \_\_\_\_\_

Manager Approval Signature: \_\_\_\_\_

Cleaning Deposit: **\$150.00** Deposit Date: \_\_\_\_\_ Today's Date: \_\_\_\_\_

Cleaning Deposit Returned or Destroyed Date: \_\_\_\_\_